

Northern Lights Library Network
Governing Board Meeting
June 19, 2021
Zoom Conference Call

Present:

- Kathy Enger, Executive Director, NLLN
- Glenn Heinecke President, NLLN; NLLN School Library Representative; Media Specialist, Roseau School
- Linda Holecek, Lake Agassiz Regional Library Representative (LARL)
- Nannette Albright, Viking Library System Representative (VLS); Library Specialist, Pelican Rapids School
- Linda Schell, Lake Agassiz Regional Library Representative (LARL)
- Sarah Villanueva, Northwest Regional Library Representative (NWRL); Library Manager, Thief River Falls Public Library
- Kevin Baggett, Treasurer, NLLN; Academic Library Representative; Business & Outreach Librarian, Concordia College
- Sheri Levasseur, Secretary, NLLN; School Library Representative; Teacher/Librarian, Pequot Lakes School
- Reed Olson, Vice President, NLLN; Kitchigami Regional Library Representative (KRLS); Beltrami County Commissioner
- Laurie Villwock, NLLN Special Library Representative; Media Specialist, Bug-O-Nay-Ge-Shig School
- Deb Keena, NLLN Office Manager
- Aleta Sanford, MSUM Graduate Student, NLLN Communications Director Intern

1. Call to Order.
 - a. 10:00 A.M.
2. Election of Officers.
 - a. Current Officers:
 - i. President: Glenn Heinecke
 - ii. Vice President: Reed Olson
 - iii. Treasurer: Kevin Baggett
 - iv. Secretary: Sheri Levasseur
 - b. Motion to retain current officers
 - i. Nannette, Linda Schell MCU
3. Review and approve agenda, minutes, financial reports.
 - a. Motion to approve agenda
 - i. Sheri, Nannette MCU
4. New Business.

- a. Review and approve the following for Fiscal Year 2022:
 - i. FY2022 NLLN Budget.
 - 1. NLLN moved offices from MSUM's Faculty Development Center, with three offices, to one office in Weld Hall, saving a significant amount on rent. Due to that, the \$5,000 given to the four regional library systems each year no longer has to come out of reserves.
 - 2. A 1.3% cost-of-living raise has been given to Kathy and Deb.
 - 3. The program budget is healthy and able to fund NLLN's work in the region
 - 4. The scholarship and educational support fund will likely be used more this year than in the previous two years. It is healthy enough to support activities.
 - 5. Motion to approve the budget
 - a. Laurie, Linda Schell MCU
 - ii. Minnesota State Operating Grant 2022, MCMT Aid Application, MCMT FY2022 Budget
 - 1. NLLN has submitted a \$218,000 application.
 - 2. There is a potential for a funding slowdown if the Minnesota Legislature shuts down over budget delays. It is unlikely, but in the event it occurs, NLLN has healthy savings and reserves to continue operating.
 - 3. Motion to approve state operating grant and application
 - a. Reed, Sarah MCU
 - iii. NLLN Membership List
 - 1. Kathy, Deb, and Aleta are working to keep it up-to-date
 - iv. NLLN Governing Board List, Board Terms, and FY2022 Board Meetings.
 - 1. The September 19th board meeting is planned as in-person, unless circumstances change.
 - 2. The option of attending via Zoom will remain open.
 - 3. Motion to approve the board list, terms, and meeting dates
 - a. Sarah, Nannette MCU
 - v. NLLN MSUM Lease.
 - 1. The Faculty Development Center Lease expires at the end of June. The new lease in Weld Hall begins on July 1st. NLLN has already vacated the space in the Faculty Development Center and moved into the Weld Hall office.
 - 2. Motion to approve the lease.
 - a. Linda Schell, Laurie MCU

5. Old Business.

- a. Thank you from the Viking Library System for the new bookmobile (\$25,000 from NLLN reserves).
 - i. NLLN received a nice thank you note. The bookmobile serves both the Viking system and Campbell School, in the Lake Agassiz system. NLLN provides funding to make that exchange possible.
- b. Thank you from the Kitchigami Regional Library System for NLLN support of eAudio and eBooks (\$5,000).
 - i. NLLN works to build bridges between the regional systems in hopes that Minnesota constituents are well served by all libraries in our region.
- c. Books for Circle of Life Academy.
 - i. Usually, NLLN facilitates a book drive to gather donations for Circle of Life; however, this year NLLN ordered books directly. They will arrive in August already catalogued and shelf-ready.
- d. Books from Bug-O-Nay-Ge-Shig School to libraries in the region, Laurie Villwock.
 - i. Al Frankin's work to support the Bug-O-Nay-Ge-Shig library resulted in a surplus of books that has been distributed throughout the reservation and the NLLN region. They were placed on the library listserv and have now all been delivered to their new homes.
- e. Adell Bridgeford donation.
 - i. Adell has graciously donated a large collection of books and new stuffed animals to the NLLN region. These will be distributed via the library listserv.
- f. Reminder of Funders Database: <https://nlln.org/nlln-resources.html>
 - i. This resource is open to anyone who needs funding resources, not just libraries
- g. Moving Words: Writers Across Minnesota
 - i. Friends of the St. Paul Public Library are bringing authors into the region. They will be visiting the same places as their Zoom program last year, with the exception of Perham instead of Alexandria.
- h. "You May Have the Suitcase, Now" by Beudelaine Pierre book donation from Lake Region Arts Council (LRAC) for 100 libraries in the region through grant to New Rivers Press (<https://www.newriverspress.com/tag/poetry/>).
 - i. A book by a recent immigrant to Minnesota, "You May Have the Suitcase, Now" will be distributed throughout the region along with Adell Bridgeford's collection.
 - ii. New Rivers Press is moving to Oxford College from MSUM and will remain a publisher of regional books.
- i. Update on legislation to eliminate the multicounty, multitype library systems.

- i. The bills in both the House and Senate died in committee. There is the possibility they could be reintroduced during the legislature's special session, but it is unlikely.
 - j. Becoming an Author Writing Series online on April 17, Gina Drellack.
 - k. Youth Voice and Choice Training in Thief River Falls at Northwest Service Cooperative on September 30.
 - i. This event has limited in-person attendance.
 - l. Media Landscapes: 23 Things Minnesota's Multicounty, Multitype Library Systems Address Misinformation <https://levelupmn.org/23things/>
 - i. An online program with 23 modules to teach librarians how to recognize and address misinformation and help patrons find accurate information
 - ii. This is available to librarians nationwide. Continuing Education Units are available.
 - iii. The modules are still in development and 9 out of the 23 are currently available.
 - m. Archiving NLLN's records at the Northwest Minnesota Historical Center.
 - i. NLLN's physical records have been transferred to the Northwest Minnesota Historical Center at MSUM to be archived.
 - ii. All non-essential documents, such as voided checks, have been shredded for a nominal fee of approximately \$29.
 - iii. Motion to approve records going to the Northwest Minnesota Historical Center.
 - 1. Reed, Linda Schell MCU
 - n. NLLN office lease with Minnesota State University Moorhead.
 - o. Read the Library Bill of Rights.
 - i. Kathy reads the American Library Association's Library Bill of Rights, adopted 1939, last amended in 2019.
- 6. Adjourn.
 - a. 10:56 A.M.
 - b. Motion to adjourn
 - i. Reed, Linda Schell MCU