

MINUTES
Northern Lights Library Network
Governing Board Meeting
February 18, 2017
Minnesota State University Moorhead
Conference Room 125
Livingston Lord Library
Faculty Development Center

Member present: President, Wayne Ingersoll, Mari Dailey, Brent Andrews, Jenna Kahly, Adell Bridgeford, Ruth Holmgren, Reed Olson, Hannah Buckland.

Also present: Executive Director, Kathy Enger and Office Manager, Debra Keena

Absent: Tony DeSanto, Charlie Lindberg, Carol Sibley.

1. **Call to Order:** The meeting was called to order at 10:00 a.m. by President, Wayne Ingersoll.
2. **Approve agenda:** Ruth, Adell MCU
3. **Approve minutes:** From October 15, 2016, Governing Board meeting. Adell, Ruth MCU
4. **Approve Financial statements:** Financial statements from October, November, December 2016 and January 2017. Brent, Mari MCU
5. **Sign expense reports.** All reports were signed by Governing Board members. Expenses from October, November, December, and January.
6. **Oath of Office for New Governing Board Members:** All Governing Board members read the Oath together. New Members – Hannah Buckland from Leech Lake Tribal College – Director – representing the NLLN Governing Board as an Alternate for Academic Libraries. Also, new member – Reed Olson – from Bemidji is taking over for Governing Board member, Richard Anderson. Reed is a City Commissioner and is representing NLLN Governing Board from Kitchigami Regional Library. Reed and Hannah signed and dated the Oath form.
7. **Old Business:**
 - a. **Interlibrary loan and bookmobile support for Viking Library System:** They have received \$5,600.00 for support for interlibrary loan and the bookmobile from Northern Lights Library Network for FY17.
 - b. **Library Luncheon:** The Library Luncheon with Legislators will be today at 11:00 in Room 205.
 - c. **Life Time Achievement Award:** Peg Werner from Viking Library System is the recipient for the Life Time Achievement Award for 2017.
 - d. **John Wallace Ingersoll Foundation Fund:** Donations can now be made in Honor of someone or in memory of someone.
 - e. **The Skills Media Specialists Impart to Students presentation:**
 - f. **NLLN Scholarships:** Spreadsheet was handed out and all Members looked it over.
 - g. **Tribal College Library Director's meetings and support for the White Earth Childhood Initiative:** The Tribal College Director's meet quarterly and it has been a very positive and educational experience by all. White Earth received an iPad air. Adell's donations have been going out to different Libraries in the NLLN Region. Some of it went to the Library at Leech Lake Tribal College. Also, some are being given out to the homeless.
 - h. **Planetarium support:** Detroit Lakes 3rd grade received "Planet Books" from Scholastic. "Space Books" also went out to Kindergardeners.

8. New Business:

- a. Lease renewal:** Northern Lights Library Network lease agreement with MSUM has been renewed for 2017 -2018.
- b. Spring Get-Together:** June 2017 will be Summer Get-Together at Lakes Country Service Co-op with Carol Sibley.
- c. SOLO Librarian project:**

Minutes taken by: Deb Keena – NLLN Office Manager

The next NLLN Governing Board meeting will be online the week of April 10, 2017.