

**MINUTES**  
**Northern Lights Library Network**  
**Governing Board Meeting**  
**August 22, 2015**  
**Minnesota State University Moorhead**  
**Conference Room 125**  
**Livingston Lord Library**  
**Faculty Development Center**

**Present:** President, Wayne Ingersol; Treasurer, Carol Sibley; Secretary, Charlie Lindberg; Board members: Adell Bridgeford, Glenn Heineke, Terri Darco, Jenna Kahly, Mari Dailey

**Absent:** Vice President, Richard Anderson; Board members: Ruth Holmgren, Tammy Thomasson-Erhart, Tony DeSanto

1. **Call to Order** 10:00
2. **Approve agenda**  
Motion to approve the agenda: Adell, Glenn MCU
3. **Approve minutes from June 16, 2015 meeting**  
Motion to approve the minutes: Terri, Glenn MCU
4. **Approve financial report**  
Motion to approve the financial report: Glenn, Carol MCU
5. **Renew officers for 2015**
  1. Wayne Ingersol – President; Richard Anderson – Vice President; Carol Sibley - Treasurer, Charlie Lindberg - Secretary  
Motion to elect the new officers: Adell, Jenna MCU
6. **New representative from LARL**  
Mari Dailey, member of the Moorhead City Council took the Oath of Office
7. **Meeting dates, board member terms, board member list**  
Documents were distributed.
8. **Old Business**
  1. **Pay Equity Report** meets the criteria set by State of Minnesota.
  2. **Report of Results submitted August 4th**  
This report documents the results of how budget NLLN spent their budget of \$218,000. About half is spent on salaries, insurance, and operating costs. The other half is used for programs related to the strategic plan, summarize in the

work plan and in response to the five goals set for multitypes by the state of Minnesota

3. **Audit field work will take place on August 24 & 25.**
4. **Viking Bookmobile: Offering Services to Campbell-Tintah School**  
Campbell School is in LARL system, but wants to have the services of a bookmobile. Since LARL no longer has a bookmobile, NLLN facilitated an agreement with the Viking Library System for services through sponsorship by NLLN.
5. **Media Specialist Research Update**  
Kathy Enger and Glenn Heineke completed data collection to determine the skills and knowledge students acquire from media specialists. Kathy is currently working on the literature review and theory development.
6. **Educational Support Scholarships**  
The budgeted amount was expended in 2015 to meet the needs of members of NLLN to meet their continuing education needs by attendance at programs, events, and conferences.
7. **Maamigin Achigaazo, White Earth community library**  
NLLN has provided ongoing administrative and technical support to the White Earth Care/Early Childhood Program as they prepared and opened a new community library on Friday, August 21, 2015.
8. **Poets Across Minnesota**  
Broad sides of one poem from six local poets will be reproduced in a limited run of 35. These will be sold for \$25 each, unframed.
9. **Train-the-Trainers**  
Trainers are providing on-going training for local librarians/library paraprofessionals in five areas: ELM, electronic devices, apps for libraries and schools, the Destiny library catalog, and access to public library cards. Destiny Training was held in Alexandria on August 20, 2015 with 40 people attending. Two more Destiny trainings will be scheduled this fall.
10. **Campbell School Library**  
NLLN supported a volunteer effort to automate the elementary school collection in the Campbell School Library. David Crutchfield, NDSU architect, designed a plan for the high school library.
11. **Laporte School Library**  
The Laporte school library is planning a renovation. David Crutchfield, NDSU architect, volunteered to design a plan for the library and NLLN will assist in writing grants to support the renovation.

**12. Branch-Out Presentation**

Kathy Enger made a presentation at the Branch-Out Conference, a continuing education conference for library paraprofessionals, to explain the services available from a multitype library system.

**9. New Business.**

**1. Godel Public Library, Warren**

NLLN assisted in finding a contractor to help the newly renovated library update their bathroom.

**2. River Cities Literary Arts Center**

Arts groups in the Fargo/Moorhead area are working to establish an arts organization similar to the Loft in the Twin Cities. They have already arranged some events.

**3. NLLN's Website.**

NLLN is paying \$2,200 a year for webmastering and web development, as well as secure hosting and email for the website.

**4. Meeting adjourned.**

*The next NLLN Governing Board meeting will be held on Saturday, October 17 at 10 a.m. at: Minnesota State University Moorhead  
Conference Room 125  
Livingston Lord Library  
Faculty Development Center*