AGENDA
Northern Lights Library Network
Governing Board Meeting
October 19, 2019
Minnesota State University Moorhead
Faculty Development Center
Livingston Lord Library
Conference Room 125

1. Call to Order.
2. Elect Secretary.
3. Approve Agenda.
4. Approve Minutes from June 15, 2019, NLLN Governing Board meeting.
5. Approve Financial Reports.
6. Sign Expense Reports.
7. Approve Budget Revision: A $118 difference. NLLN Budget appropriation of **$218,501.90** for FY2019 based on August 2017 estimates of county population from the Minnesota State Demographic Center and the Metropolitan Council released August 2018. New appropriation of **$218,383.90** state calculation for FY2020 based on August 2018 estimates of county population from the Minnesota State Demographic Center and the Metropolitan Council, released August 2019. Appropriation is base appropriation of 60% for all Multicounty Multitype Systems at $111,428.57 each, then based on area square miles of 32.31% for NLLN at $84,017.43; and population of 8.82% at $22,937.90.
8. Review and Approve Fiscal year 2019 Audit. *A special thank you to NLLN's Office Manager Debra Keena, NLLN's Accountant LeAnn Erickson, and NLLN's auditor Marc Collin for completing another successful audit.*
9. Old Business.
   a. Glenn Heinecke visits to schools: "What a great service Glenn was when he came to Norman County West as he solved problems and answered lots of questions for me" Ceata Cook, Media Specialist at Norman County West. *Thanks so much, Glenn!*
   b. *Minnesota Department of Education Report of Results. Thank you to State Librarian, Jennifer Nelson, and to Hannah Buckland, State Library Services.*
10. New Business.
    a. MSUM Pam Werre's, MSUM Curriculum Center, donation from the Wanda Gag award committee to White Earth's "Little Free Libraries". *A special thank you to Pam Werre, MSUM, and Kayla Gordon, White Earth Early Childhood Program.*
    b. MSUM Dr. Shari Scapple's donation of young adult titles. *A special thank you to Dr. Scapple.*
    c. MSUM donation of maps to libraries in the region. *A special thank you to the MSUM library, Larry Schwartz, and Karen Kohoutek.*
    d. Work at Walker High School with funding from Sourcewell and work from Adell Bridgeford and Chris Chastek. *Thank you Adell and Chris.*
    e. Reopening of the Circle of Life Academy with support from NLLN and Chris McArthur. *Thank you, Chris!*
    f. Retired kindergarten teacher, Cathy Davis's donation of children's titles to Circle of Life Academy and "Little Free Libraries" at White Earth. *Thanks so much, Cathy!*
    g. NLLN's historical documents to be secured with the Minnesota Historical Society.

h. Hoopla for the Wheaton Public Library. *Thank you to Wheaton Public Library board member, Lynette Schwagerl, for making the connection.*

i. Thief River Falls Library Book Club for local jail organized and implemented by Sarah Villanueva. *Thank you, Sarah*!

j. Mini – "Better Together" Destiny training workshop on October 5th in Staples. A *special thank you to Glenn Heinecke and Sheri Levassier for leading the workshop. The "Better Together" workshops bring together the many valuable resources in our region and state, including the knowledgeable, friendly, and dedicated people working in our schools and libraries. The workshop gives participants the opportunity to get to know each other, learn from one another, and build a lasting network of colleagues.*

k. New Rivers Press and Lake Region Arts Council and support to bring 100 copies of "You May Have the Suitcase Now" by Beaudelaine Pierre to libraries in the region. *Thank you to the editors of New Rivers Press and to the staff and board at Lake Region Arts Council.*

l. Clay County Historical Society *Prairie Daughters* Project. *Thank you to Maureen Jonason and the staff and board at Lake Region Arts Council.*

m. Minnesota Libraries Publishing Project training, along with a writing workshop led by Gina Drellace, Education Service Coordinator, Northwest Service Cooperative in Thief River Falls. *Thank you, Gina!*

n. NLLN sponsored *Moving Words* at Godel Memorial Library in Warren; Morris Public Library; Detroit Lakes Public Library; and Brainerd Public Library. *Thank you to the Minnesota Book Award winning authors and to Alayne Hopkins from the Friends of the Saint Paul Public Library, for bringing the authors to the NLLN region.*

o. Diversity and Inclusion Workshop for Library Personnel in the region sponsored by NLLN and the Tri-college libraries. *Thank you to Laura Probst, Concordia; Martina Haines, MSUM; and Joe Mocnik, NDSU.*

p. Indigenous Representations: A Literature Workshop to be presented in the NLLN region by Hannah Buckland, State Library Services. *Thank you, Hannah*!

q. YALSA Transforming Teen Services workshop to be presented at Blackduck School, sponsored by Jayne Rivard, Blackduck School; presented by Leah Larson, State Library Services; and Andrea Egbert, Anoka County Library. *Thank you, Jayne, Leah, and Andrea.*

r. MCMT strategic plan, $1,000 NLLN contribution requested.

s. Press releases. *Thank you to Carl Sewall and Jeff Hanks, Public Broadcasting Service out of Bemidji, and to Patrick Leeport, Assistant Professor Librarian at Bemidji State University.*

t. Cancelled checks related to mileage.

u. NLLN Governing Board meeting times.

v. Conversations from the region.

Thank you to everyone at MSUM for supporting the work of NLLN.
Thank you to everyone in the region and state who volunteer their time to member libraries in the region.

The next NLLN Governing Board meeting will be Saturday, December 14, 2019, in Room 125 of the Faculty Development Center, Livingston Lord Library, Minnesota State University Moorhead (MSUM)

Northern Lights Library Network (NLLN) is a cooperative system of two hundred eighty academic, public, school, and special libraries in twenty-three counties in North-central, North-west, and West-central Minnesota. We work at the grassroots level to bring together all types of libraries and collections in the region to discover, enhance, and share resources through administrative, technological, and educational support. Northern Lights Library Network is funded by the Minnesota Legislature through the Department of Education.

Northern Lights Library Network covers a geographic region of 26,950 square miles (the State of Minnesota covers a total of 86,939 miles) that includes the following twenty-three counties: Becker, Beltrami, Cass, Clay, Clearwater, Crow Wing, Douglas, Grant, Hubbard, Kittson, Mahnomen, Marshall, Norman, Otter Tail, Pennington, Polk, Pope, Red Lake, Roseau, Stevens, Traverse, Wadena, and Wilkin.

The Northern Lights Library Network system consists of four regional public library systems; academic libraries on two campuses of the University of Minnesota at Crookston and Morris; Minnesota State Colleges and Universities System institutions including Minnesota State University Moorhead, Bemidji State University, Northland Community College, Minnesota State Community and Technical College on four campuses (Moorhead, Thief River Falls, Wadena, and Fergus Falls); three tribal colleges, including Leech Lake, Red Lake, and White Earth; numerous private colleges; one hundred eighty five school libraries (including public and charter schools, Bureau of Indian Affairs schools, and private schools) in seventy-nine school districts; and a rich variety of special libraries in museums, county law libraries, hospitals, and early childhood programs.

Northern Lights Library Network is one of seven multi-county, multi-type library systems in Minnesota mandated by Minnesota Statute 134.351 to develop and maintain services including, but not limited to, "referral of users, intra-system reciprocal borrowing, cooperative collection development, cooperative reference services, staff development, research and development, cooperative storage facilities, and publicity and community relations". There are twelve regional public library systems in Minnesota that serve public libraries, while the seven multi-type systems serve all types of libraries. The five goals outlined in Minnesota Statute 134.351 for multi-county, multi-type systems include:

- Share Resources Among all Participating Libraries
- Provide Long-range Planning for Cooperative Programs
- Develop a Delivery System for Services and Programs
- Development of a Bibliographic Database
- Maintain a Communications System Among all Cooperating Libraries