

Minutes

Northern Lights Library Network Governing Board Meeting

April 25, 2014 10 a.m.

Room 216, Comstock Memorial Union, (MSUM)

Present: President, Wayne Ingersoll; Vice President, Richard Anderson; Secretary, Charlie Lindberg; Board Members: Jenna Kahly; Carol Sibley, Ruth Holmgren, Terry Darco, Adell Bridgeford; NLLN Director, Kathy Enger

Absent: Treasurer, Betsy Vinz; Tammy Thomasson-Ehrhart, Fred Rogers

Visitor: Jordan Schoerer, NLLN Intern

1. **Call to Order.** 10:02
2. **Oath of Office:**
New NLLN Governing Board member, Adell Bridgeford, School Library Representative, took the oath and was welcomed to the board. Adell is taking the position opening due to the resignation of Gay Galles, who is thanked for her years of excellent service on the NLLN Governing Board. i
3. **Approve agenda:**
Motion to approve the agenda: Richard, Ruth MCU
4. **Approve minutes:**
Motion to approve the minutes with one correction - Terri is spelled with an I not a Y: Charlie, Richard MCU
5. **Financial reports:**
Motion to approve the financial reports: Jenna, Ruth MCU
6. **Old Business**
 - a. **Social media update:**
Jordan Schoerer reported that will be adding member profiles. Jenna Kahly, Kristi Harms (picked up by Roller Derby Magazine) are the first to be posted.
 - b. **Thank you notes**
Liz Lynch and Kristi Harms thanked the board for grants to Lake Agassiz and NWRL for ebooks focused toward middle and high school students; Wayne Ingersoll thanked the board for their well wishes for his improved health.
 - c. **Spotlight on Books update:**
NLLN remains the fiduciary agent. More teachers attended this year, many with assistance from a NLLN scholarship grant. This makes sense, since there are fewer librarians in schools. Thomasson-Ehrhart noted that nearly all of the grant money has been distributed for this year.
 - d. **Train-the-Trainers update:**
Charlie Lindberg and Adell Bridgeford presented information.
 - e. **Maamigin Achigaade update:**
Terri Darco reported on the Gathering Place (Maamigin Achigaade), which will include free libraries around the communities. These will be sponsored by local agencies and will be brought to the next powwow. Terri will attend a grant-related conference in August.

- f. **Library Luncheon with Legislators update:**
The luncheon was well received and will be repeated next year. The date will be publicized early so that more legislators will have lead time to put it on their schedules.
- g. **Annual Meeting update:**
The meeting is scheduled for June 10 at the Detroit Lakes park pavilion at 4 p.m.. This will be the 34th annual meeting of the NLLN board. Habitat for Humanity has planned picnic fundraiser for that evening. The theme of the entertainment of music and poetry fits with our commitment to the MN literacy initiative. The music and readings will begin at 7:00 p.m. and will be moved to the pavilion in case of rain.
- h. **Destiny Training update:**
On Feb. 23, Gina Drellach hosted a training with 10 attendees. Another training was on April 21 in Pequot Lakes with 19 people in attendance.

7. New Business

- a. **Summer internship**
Katelyn Osteby will be the summer intern. She is taking a class in field work experience from NDSU and is planning for a career as a media specialist. She will work to complete the museum directory, continue to update NLLN's social media, and develop an authentic Ojibway bibliography, plus other duties as determined by the director.
- b. **CD donation from board member Carol Sibley**
The collection of Notable Children's Recordings includes audio books (some CDs only, some books with CDs) will be donated to NLLN to distribute as the board sees fit.
- c. **Furniture donation from Minnesota State University Moorhead**
The donated furniture consists of several maple tables and chairs that will be used for future the White Earth library. Townsite is allowing NLLN to store the furniture at their site for free.
- d. **Office move at Townsite**
The NLLN office will move to Suite 104, which will be large enough to allow the board to meet there.
- e. **Board Meeting dates and locations for 2014-2015**
Aug. 16, Detroit Lakes; Oct. 18., Townsite; Dec.13, Townsite; Feb. 21, Comstock Memorial Union; April 18, Townsite ; June 16 Annual Meeting, Detroit Lakes
- f. **Grants**
Grants have been made for \$5,000 to support the Viking Library System interlibrary loan system and for \$5000 each for NWRL and Lake Agassiz Library Systems for ebooks aimed at high school and middle school students.
- g. **Annual Review of Executive Director**
The report was accepted by the board as presented. Carol, Ruth MCU
- h. **New contract for Kathy Enger, NLLN Director**
A motion was made to offer the director a three-year contract with salary and fringe benefit increases of 5% for year 1, 4% for year 2 and 4% for year 3. Richard, Carol MCU Kathy is commended for her leadership, dedication, and a job consistently well done.
- i. **Part-time secretary compensation**

The position is for 20 hrs./week, with the option to work from home as determined by the secretary and the NLLN director. A motion was made to offer a 2% increase in salary for the next fiscal year. Carol, Richard MCU

The next NLLN Governing Board meeting will be held at the Pavilion in Detroit Lakes on Tuesday, June 10 at 4 p.m.