

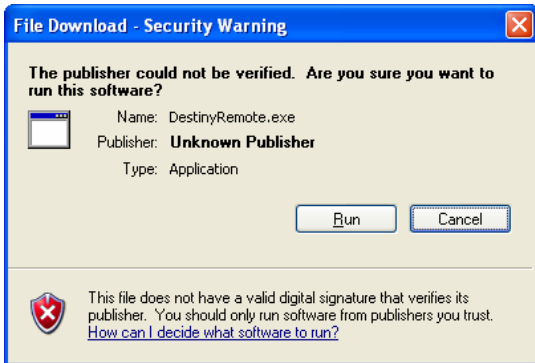
Destiny Remote

Destiny Remote should be downloaded onto every workstation used for circulation. You will use Destiny Remote in the event of Region One failure, crash of your local area network, or loss of service from your internet provider.

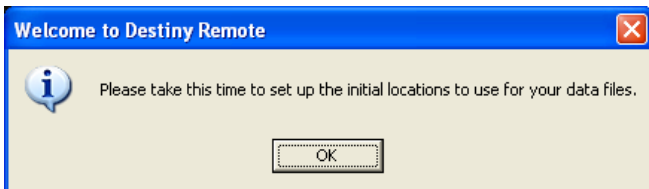
Download Destiny Remote before you need it. To download Destiny Remote:

- Click Help
- Type Remote in the search box
- Click the link to "Using Destiny Remote"
- Click "How do I get Destiny Remote?"
- Click the download appropriate for your computer and install.

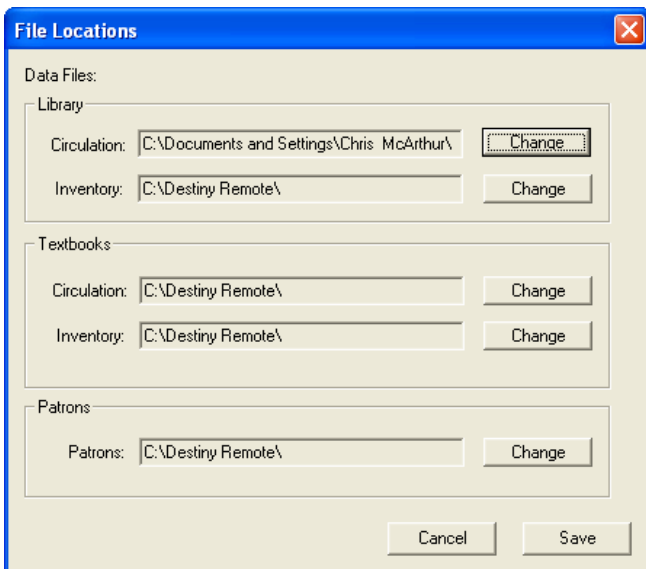
A dialog box will pop-up asking if you want to Open or Save



Click Run



Another window will open asking where you want to save remote, choose your desktop. Click OK

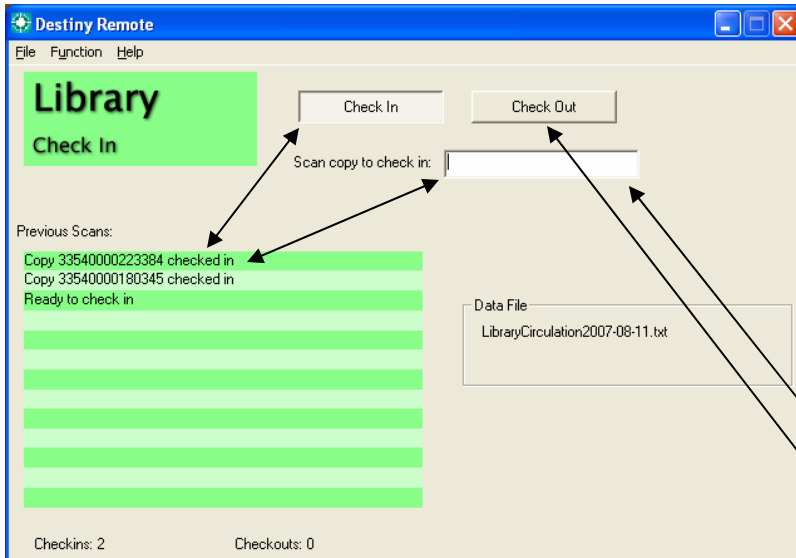


Click the change button to select your data location, the location of your "transaction" file. click Save.

Destiny Remote

Using Destiny Remote: **IMPORTANT INFORMATION**

You will need to have lists of all your students' names/barcodes. I have lists according to Homerooms (Elementary) and Graduation Year (High School). Keep your Homeroom/Grad Yr. barcode lists updated as students are added during the year. You cannot use Destiny Remote if you don't have access to student names/barcodes.



Destiny remote is a “dumb” application. The only thing it does is record barcode numbers.

When you use Remote you will not see student names, student records, titles or any of the information you can usually access.

Therefore, Destiny Remote needs to be used carefully and systematically to avoid errors.

During Check-in you do not need to know student names. Just scan the books one at a time checking to be sure the barcodes scan.

Enter barcode here.

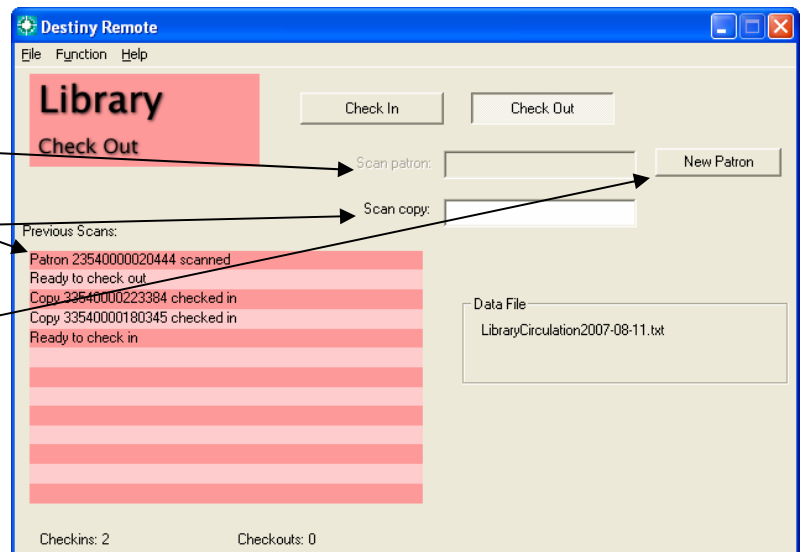
To begin Check-Out, click this button

Note that your checked-in items are still in the “Previous Scans” box.

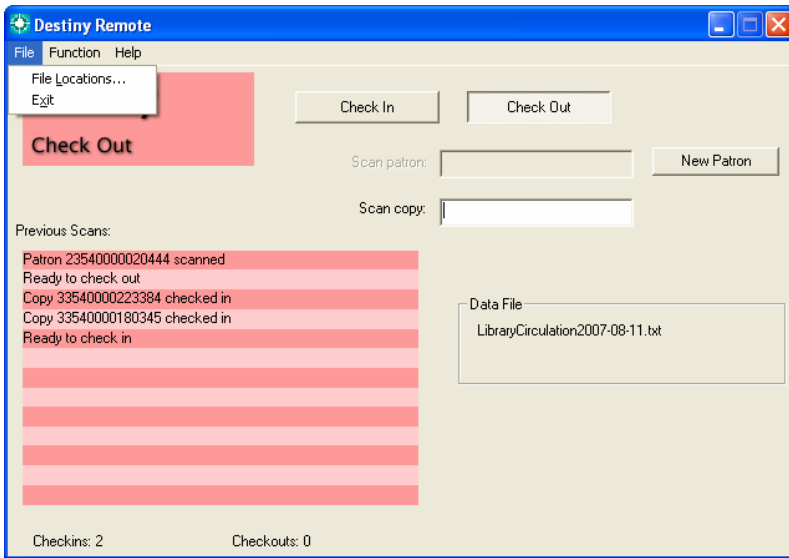
Before you can scan an item out, you must scan the patron’s barcode.

Now you can scan the items your patron is checking-out.

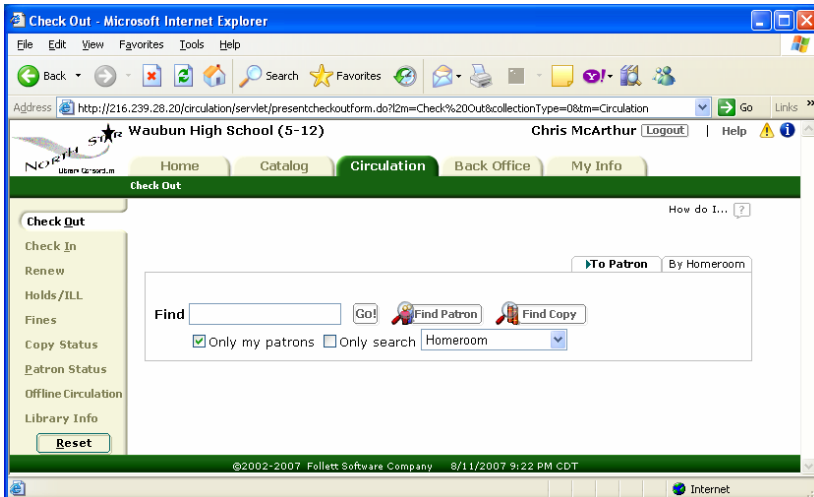
To check-out items to the next patron, click “New Patron,” scan the patron’s barcode – check that the barcode has scanned properly, then begin scanning items.



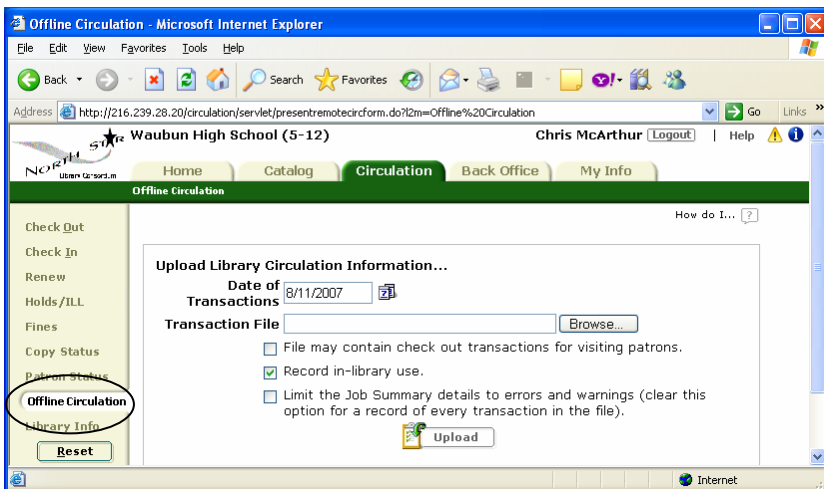
Destiny Remote



When you have finished checking-in and checking out, choose exit from the File menu. Destiny Remote automatically creates and saves a transaction file each day that you use the application. You will upload this transaction file into Destiny when your internet connection is restored.



When your connection has been restored, open Circulation and click "Offline Circulation."



This is the upload screen. Enter the date of the transaction – so Destiny can correctly calculate due dates.

When you use Remote, the transaction data automatically saves, but in case you forgot your transaction file location you can find it by following these steps:

Open Destiny Remote.

- In the Upper left is a pull-down "File" menu, click it.
- Click "File Locations,"
- You will see the file location of your transaction data, copy it.

You can browse to your transaction data file location or you can paste it in the browse box.

(Destiny uses the term "Data file" in it's Remote help menu. But on the Offline Circulation screen the term "Transaction file" is used. Both terms are referring to the same data file. I have tried to use/combine the terms in this how-to.)

To Summarize the Remote and Offline Circulation functions:

Loading Destiny remote onto your desktop will be the most useful.

- It will be accessible to you should Region One crash.
- It will be accessible to you should your local service provider crash.
- It will be accessible to you in the event your school server crashes.

To use Destiny Remote you need access to student names/barcodes. In Waubun, we print out a list of student names/barcodes for each class. The students scan their name when checking out.

If you conduct your check out differently, fine, but without a list of names/barcodes Destiny Remote won't be of much help.

Emergency Action Preparation Guide in the event of Destiny failure:

Download Destiny Remote onto check-in/check-out computer desktops

Maintain current lists of student names/barcodes