

**Northern Lights Library Network
Governing Board**

Minutes

10:00 AM – Noon
June 18, 2005
Graystone Hotel
Detroit Lakes, MN

1. Meeting was called to order at 10:13 AM by President, Linda Unruh.
Present: Norman Ellingson, Merlin Melby, Dan Olson, Erika Rux, and Brook Berg
Also present: Ruth Solie, Director.
Absent: Marj Lavalier, Mike Odland, and Barbara Jauquet-Kalinoski.
2. Adopt/amend the agenda: Amendments- none. Adopted: Ellingson/Melby MCU
3. Approval of the Minutes of April 29, 2005: Approved: Olson/Berg MCU
Approval of the Minutes of the Executive Board meeting, May 25, 2005:
Approved: Melby/Unruh MCU
4. Financial Reports
 - A. Approval of bills – April and May 2005: Berg/Olson MCU
 - B. Financial reports – April and May 2005: Approved
5. Unfinished Business:
 - A. Report on the Director’s Review- Merlin Melby: 100% “very favorable”; executive board recommended salary increase (to \$58,000.) for director. North Star project – income for administration of project to Ruth. Individual responses will be kept in file with report.
 - B. North Star Library Consortium- update: 50 sites; 26 districts and special libraries: 591,000 items value of collection over 11 million. Biggest hurdle past. Demo of Detroit Lakes catalog. Discussion of challenges with staff cuts and implementing project.
6. New Business:
 - A. FY2006 Budget and Operating Grant: Adoption of the FY 2006 NLLN Operating Budget as presented. Melby/Olson MCU. Operating Grant: Discussion of submission to state. Motion to approve operating grant. Olson/Melby MCU
 - B. Strategic Plan: Discussion/review of the NLLN 2005-2007 Strategic plan. Melby/Olson MCU to approve. FY2006 Workplan was discussed: Adopted as presented. Ellingson/Olson MCU
 - C. Nominating Committee for 2006 Officers: New members – Connie Jones (Academic) – Heidi Hoks (Public)- Pamela Westby, public library alternate. Unruh (Special) continuing; Olson (KRL)– thinking... Viking – no response on appointment.
President – Linda Unruh
Vice President – Brook Berg
Treasurer – Mike Odland
Secretary – Connie Jones
(Nominating committee recommendation) Melby/Rux motion to elect the slate of officers as nominated. MCU.

- D. Director of White Earth RCCP – Barb Fabre – Proposal of pilot project:
Presentation of program to create a “Readmobile” serving the White Earth Reservation.
Book mobile – would allow service to isolated communities (library services as well as training and other services)
Discussion of what role NLLN should/will play in funding book mobile purchase and new programs that will be possible with outreach.
Motion to provide \$5,000./year for 3 years for a pilot project. Funds dependent on receiving a proposal to use these funds to supply early childhood learning materials and provide training programs for staff and/or parents and childcare providers.
Rux/Melby. MCU
- D. Viking delivery pilot project: Proposal (pending) to expand current delivery system to complete access to school, academic, and special libraries in the Viking region. Motion to investigate proposal (by consensus).
- 7. President’s report: Douglas County Friends and Foundation, 10th Anniversary celebration (of new building) in August.
- 8. Governing Board member reports: Olson – Kitchigami update (brief history of system and funding);service is impacted negatively (less hours, access, etc.) by friction between different units of government; new solution involves spending money where it comes from.
Erika Rux was thanked for her service on the NLLN Board. This is her last meeting.
- 9. Adjournment: 1:10 PM

Erika Rux
Secretary