

**Northern Lights Library Network  
Governing Board**

**Minutes**

7:00 – 9:00 PM  
April 29, 2005  
Holiday Inn  
Detroit Lakes, MN

1. Meeting was called to order at 7:20 PM by President, Linda Unruh.  
Present: Merlin Melby, Dan Olson, Brook Berg, Mike Odland, Marj Lavalier, and Norman Ellingson.  
Also present: Ruth Solie, Director.  
Absent: Barbara Jauquet-Kalinoski and Erika Rux.
2. Agenda was adopted: Melby/Berg MCU
3. Approval of February 19, 2005 minutes: Odland/Lavalier MCU.
4. Financial Report:
  - A. Approval of Bills – February and March 2005: Approved: Berg/Melby MCU
  - B. Financial reports – February and March 2005: Approved: Berg/Melby MCU
5. Unfinished Business:
  - A. North Star Library Consortium - 90 licenses available under the E2T2 grant and 39 remain. This represents about 10-12 more districts.  
Currently there are 29 sites up and running, with 400,000+ records, and the collections have a value of over \$7,000,000. The Nuts and Bolts Workshop in Detroit Lakes, today, was an excellent workshop. More Staff Development activities are scheduled, and those to date have been well received by participants. Ruth reported that she would like to add an electronic professional collection using netLibrary as a resource to share among NLLN libraries. This would constitute the NLLN “library” collection. It was moved and seconded (Olson/Melby) for Ruth to use up to \$2,000 (806 Enc acct) for a netLibrary subscription, either through MINITEX Shared Collection IV, or directly from netLibrary. MCU
  - B. Early Childhood: LSTA Project: Every Child Ready to Read @ your Minnesota Library - Funded \$183,000. – it will be used to provide training in the public library systems for effective library programs such as story time.  
-- the McKnight conference on school readiness and early childhood care and education was terrific. It included a number of librarians as well as representatives from the Initiative Fund Early Childhood Initiative communities.  
-- Discussion on possible Book Mobile be used for Read Mobile for the White Earth early childhood community initiative: will check with LARL on old mobile unit. VLS also has a unit available.
  - C. Continuing Education: Lots of CE going on. Many scholarships being used.
  - D. Spotlight on Books Conference: tremendous success despite slightly lower number of attendees this year. Returning a large number of unsold books. Will not know for a while whether we broke even or went into the red.

6. New Business:
  - A. Net Library: discussed earlier
  - B. Deaccessioned equipment: 2 Dell computers went to the Region I training lab to be used for Destiny training.– computers were 4 years old.
  - C. Director's review: Merlin – Performance forms will be sent out to the board and should be returned to Merlin. The Director's Performance Review will be completed at the Executive Board meeting in May and a report will be made to the Board at the June meeting.
  - D. Nominating Committee: For 2006 officers. Erika and Merlin
  - E. 2006 Budget Planning Meeting/Director's Review: Executive Board meeting – for director's review and development of FY2006 budget. Possible dates: May 25, 2005 10 AM, Graystone Hotel – Executive and Personnel committees.
7. President's Report: Finished
9. Adjournment: 8:49PM

Norman Ellingson, Secretary Pro Tem