

**Northern Lights Library Network
Governing Board**

Minutes

**October 21, 2006
10:00 AM – Noon
Graystone Hotel
Detroit Lakes, MN**

1. Meeting was called to order by Treasurer, Brook Berg at 10:00 AM.
Present: Brook Berg, Lina Belar, Stan Iverson, Paul Bursik,
Joyce Kalbakdalen, Joan Larson.
Also present: Chris McArthur, Ruth Solie, Director, Deb Keena, Admin. Asst.,
Merlin Melby, Bruce Pomerantz, MN Dept. of Education; Renee Osland,
Eide Bailly.
Absent: Linda Unruh, Dan Olson, Walt Dunlap, Connie Jones.
2. Adopt/amend the agenda: It was moved/seconded to approve the minutes as submitted.
Bursik/Kalbakdalen. MCU
3. Audit Report: Renee Osland, Eide Bailly introduced herself and presented the completed
audit report. It was a good audit. The only concern is the perennial “segregation of duties”
statement. After discussion it was moved and seconded to accept the audit report as presented.
Kalbakdalen/ Iverson MCU
4. Report of Accomplishments FY06: NLLN is the geographically largest of the 7 multitype
library systems with only 9% of the state population.
NLLN has 18 Academic Libraries- 44 Public Libraries – 221 School Libraries –
14 Special Libraries. Ruth discussed the activities of the past year and distributed
the Report of Accomplishments. It was moved and seconded to accept the Report of
of Accomplishments as presented. Kalbakdalen/Larson MCU
5. It was moved and seconded to accept the minutes of August 19, 2006 meeting
as submitted: Iverson/Bursik MCU
6. It was moved and seconded to approve as submitted the Bills and Financial Reports for Aug.
and Sept. 2006: Kalbakdalen/ Iverson MCU
7. Unfinished Business:
 - A. North Star: Last call for membership under the terms of the E2T2 grant was sent out
to schools and special libraries. The terms include the Destiny license, data cleanup,
conversion, migration, 1st year support and training. Ruth explained the need for a
final 2-day Destiny training for new members. It was moved and seconded to
approve funding up to \$5,000 for this training to come from the 806.0 account.
Bursik/Berg. MCU
 - B. Early Childhood update: See Director’s Report. Ruth added that Cyndi Anderson has
been asked to help pull together the detailed
plans/goals/budget/evaluation/sustainability report concerning the White Earth Early
Childhood Readmobile. Although much has been accomplished to date, detailed
planning was delayed in the anticipation of funding from the MELF Fund. Since this

was not received, WE Early Child Care programs need to re-think how the project can be successful and will need to scale back until a solid program is in place. Ruth hopes a written plan will be accomplished by the December board meeting but said the plan, ultimately, needed to come from the White Earth programs involved in the Readmobile. Further NLLN funds will be dependent on a written plan; Ruth continues to assist them in policy development, library setup, training, and programming.

- C. Webpage re-design: Progress is being made on the complete re-vamping of the NLLN webpage. Ruth is working with Ann Treacy Information and showed some of the work in progress.

8. New Business:

- A. Merlin Melby report: Merlin described the work being done by the Barnesville community to design and build a “Library of Tomorrow”. To date, they have had many meetings and engaged Ron McGriff as a general consultant. At this time the committee would like to ask NLLN to consider a request for \$5,500 to hire a fundraiser to determine the feasibility of raising the funds in Barnesville needed for the Library of Tomorrow. After extended discussion it was agreed that the request did not fall within the mission or goals of the Northern Lights Library Network. Board members were able to give Merlin some suggestions for sources of funding and shared their own experiences in this area. It is an exciting project and the Board will look forward to hearing about the progress of this project. It was noted that there are many public library building projects in the works throughout the NLLN region. Ruth said NLLN would look for ways in which NLLN can provide assistance within the NLLN strategic plan.
- B. Scholarship Application: There was a small communication misunderstanding concerning NLLN scholarship applications from staff at the Fergus Falls Public Library who attended the MLA or the NDLA Annual Conferences. After discussion it was moved and seconded to cover the \$600 in scholarship applications if completed forms are submitted to NLLN. Bursik/Larson. MCU.
- C. Report from State Library Services, Bruce Pomerantz: Mr Pomerantz reported on the recent Broadband Conference and the role of the Blandin Foundation in making communities aware of state efforts to provide broadband connections in rural Minnesota. Bruce talked briefly about the proposed state plan for libraries that is in the works and about funding needs for multitype library systems. He also discussed a proposed School library media center survey which will collect annual data about school library media centers in MN schools. That data is not currently being collected.
- D. Legislative Platform/Talking Points: Handout from Ruth with explanation of the platform and the talking points for multitype systems.

9. There being no further business the meeting was adjourned at 1:30pm. The next meeting will be held Dec 16 at the Detroit Lakes Holiday Inn Hotel.

Minutes submitted by Chris McArthur, Secretary pro tem